



## JOB DESCRIPTION

### Teacher of Computer Science/Media/IT

#### Permanent Post

#### Reporting to Head of Department

#### Main Purpose of the Post

To provide high quality teaching to equip students with the knowledge, understanding and confidence to be successful at Computer Science, Media and IT, all taught from KS3 through to KS5.

#### Specific Responsibilities of the post Include:

- Plan and teach Computing/IT lessons which address the personal learning need of each student and objectives of the School
- Ensure every student in lessons is achieving their potential through effective monitoring of student performance and the development of intervention strategies to address their performance needs if necessary
- Communicate effectively and concisely both in verbal and written form to a variety of audiences
- Maintain up-to-date knowledge and understanding of the requirements of Business Studies and Computing/IT course specifications for the relevant examination boards
- Cultivate and maintain positive relationships with students, staff and parents
- Command respect of students and manage classroom behaviour in line with policy
- Manage your immediate learning environment and equipment to ensure there is a positive learning environment, conducive to learning.
- Maintain a high level of displays within the teaching room
- Display high standards in motivation and self-esteem in the work and attitude of students

#### Specific Responsibilities as a member of staff:

- Be punctual for all commitments
- Committed to team work within all aspects of the School
- Be proactive in terms of furthering knowledge and skills
- Ensure that the safety and welfare of all students is given priority at all times
- Pay due regard to Health & Safety in respect of all members of the School and report matters which compromise this to the Buildings Manager
- Support the ethos of the School at all times and demonstrate high standards of personal and professional conduct whilst at work and otherwise
- Ensure that all School policies are implemented as appropriate
- Attend all meetings as directed
- Be willing to attend First Aid training if required

This job description reflects the principal accountabilities of the post holder and identifies the level of responsibility at which they will be required to work. In the interest of effective working, some tasks may be reviewed from time to time to reflect changing needs of the School. Such reviews, and any consequential changes, will be carried out in consultation with the post holder.

**Signed** (Post Holder) .....

**Signed** (Line Manager) .....

**Date** .....