



## The Oldershaw School 16-19 year old Bursary Fund Application

Please read the 16-19 Bursary Fund Policy before completing this form

### Student Details

<b>Surname</b>	
<b>Forenames</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Date of Birth</b>	
<b>Student email</b>	

### Household Details

<i>Please state who you live with and their relationship to you e.g. Mother, Father, Brother, Sister, Partner etc</i>		
<b>Name</b>	<b>Relationship</b>	<b>Age if under 16</b>

**Level Required** – Please tick which level of payment you are applying for:

<b>Vulnerable Student Bursary up to £1200</b>	
I am a young person in care	
I am a young care leaver	
I am in receipt of <b>both</b> Personal Independence Payments (Disability Living Allowance) <b>and</b> Employment support Allowance (ESA) (or Universal Credit as a replacement to ESA)	

<b>Discretionary Student Bursary Tier A</b>	
I am in receipt of free school meals	
My total household income is less than £17,000.00	
I am a student aged 19 or over with an Education, Health and Care Plan (EHCP) and meet one of the above criteria	

<b>Discretionary Student Bursary Tier B</b>	
My total household income is more than £17000.00 but less than £25,000.00	
I am a student aged 19 or over with an Education, Health and Care Plan (EHCP) and meet one of the above criteria	

### Household Income

Please include the required supporting documentation with this form. All evidence will be photocopied and dealt with in the strictest of confidence. (Please do not send any original documentation in the post), Students should take it directly to the Head of Sixth form who will arrange have the documentation copied and returned to you as soon as possible.

<b>Total household income is:</b>	<b>£</b>

Please indicate which of the following benefits/income you are currently in receipt of. Please provide the necessary evidence.

<b>Type of Income</b>	<b>Yes/No</b>	<b>Evidence required</b>
Evidence of living in care or being a young care leaver		Written confirmation of your looked after status via letter or email from the relevant local authority
Universal Credit/Income Support		An award letter which is less than 3 months old on the date of the application
Working Tax Credit / Child		Pages 1-4 of your most recent tax credit award letter

Tax Credit		
Income-based Employment and Support Allowance (ESA)		An award letter which is less than 3 months old on the date of the application
Personal Independence Payment (Disability Living Allowance)		An award letter which is less than 3 months old on the date of the application
Other Benefits/Pensions (specify)		An award letter which is less than 3 months old on the date of the application
Earned income with no additional benefits		The last 3 months wages slips or last 6 weekly wage slips or 4 fortnightly wage slips
Self-employed earnings with no additional benefits		Latest audited accounts or official tax return
Evidence of Free School Meals		Award letter
P60		Previous tax year

### Participation Costs

Help required:	Amount per week:
Travel costs (bus/train ticket required to support application)	
Course costs (books, trips, equipment, clothing, materials, resources)	
Meal costs (in exceptional circumstances)	
University/career requirements	
Other (please specify)	

### Bank Account Details

Where bursary payments are made to a bank account, they should only be made to the student's bank account.

#### Student Bank or Building Society details

<b>Full name of the account holder</b> (This will appear on your cash/debit card or statement)	
<b>Name of Bank or Building Society</b>	
<b>Branch</b>	
<b>Sort code</b>	
<b>Account Number</b> (This may not be the same number as on your cash/debit card. Most are 8 digits long. If you are unsure seek advice from your Bank or Building Society)	

We confirm that the details provided to support this application for the 16-19 bursary are true and accurate. We understand that the above-named student must comply with the terms of the Oldershaw Academy Bursary Scheme Code of Conduct and that giving false or incomplete information that leads to incorrect/overpayment may result in future payments being stopped and any incorrectly paid funds being recovered.

We understand that we must notify Head of Sixth form immediately if there are any changes in financial circumstances to ensure that funding is paid at the correct level.

Signed (student) ..... Date .....

Signed (parent) ..... Date .....

<b>For office use only</b>			
<b>Date of receipt</b>		<b>Supporting documents copied returned</b>	
<b>Date of review</b>		<b>Level of bursary approved</b>	<b>£</b>
<b>Approval/Decline Justification</b>			
<b>Name of reviewer</b>			